

# MATERIAL HANDLING ORDER FORM

**JCK Tucson**  
 Starr Pass Marriot Hotel  
 3800 W. Starr Pass Blvd.  
 Tucson, AZ 85745



Starr Pass Marriott Hotel  
 in Tucson, AZ  
 January 31-February 3, 2018



**FB International**  
 1 Raritan Road  
 Oakland, NJ 07436  
 Phone (201) 337-1985  
 Fax (201) 337-4848

All orders are governed by the FB International Payment Policy and the Limits of Liability and Responsibility

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT-PLEASE PRINT	DATE
X		

**All freight shipments must be scheduled & prepaid by faxing a completed Payment Form & Material Handling Order Form to FB International at 201-337-4848 by deadline of December 15, 2017**

**CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS.** Drivers with inbound shipments must check in at the exhibit site between 8am - 2pm. All weights will be verified upon delivery

**ADVANCE SHIPMENTS TO FB International WAREHOUSE:** (\$100 minimum per shipment)

FB International will receive uncrated materials at the warehouse. A special handling charge will apply on these shipments.

**Rates include:** unloading freight (both crated and uncrated); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

\* NOTE: OT is prior to 8:00 am and after 4:30 pm Mon-Fri. and all Day Saturday and Sunday

<b>Crated Materials</b>	\$ 75.00 per 100 lbs.	<b>*Received on OT</b>	\$ 90.00 per 100 lbs.	\$ 200.00 min
<b>Uncrated Materials</b>	\$ 85.00 per 100 lbs.	<b>*Received on OT</b>	\$ 104.00 per 100 lbs.	\$ 200.00 min

**DIRECT SHIPMENTS TO EXHIBIT SITE:** (\$100 minimum per shipment)

**Rates include:** unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

<b>Crated Materials</b>	\$ 68.00 per 100 lbs.	<b>*Received on OT</b>	\$ 73.50 per 100 lbs.	\$ 200.00 min
<b>Uncrated Materials</b>	\$ 80.00 per 100 lbs.	<b>*Received on OT</b>	\$ 95.00 per 100 lbs.	\$ 200.00 min

**SMALL PACKAGE:** Cartons and envelopes received without documentation to our warehouse will be delivered without guarantee of piece count or condition.

Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall into the small package category may be subject to special handling charges.

First Carton	\$	30.00	Skids	\$120.00
Each Additional Carton	\$	15.00	Skid Size not to exceede	4Wx4Lx4H

Empty Container Storage (ECS): ECS is included in you order Material Handling. If you require ECS & did not order material handling you must do so. Per item rates apply.

## CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

We will be shipping:	lbs. @	per 100 lbs. minimum per shipment	\$
We will be shipping approximately	pieces.		
<b>** REQUIRED ** Our shipment will be sent to</b>			1. Total Estimated Charges
<b>Check One</b>	<b>Delivery Date</b>	<b>Time</b>	<b>Carrier</b>
<input type="checkbox"/> Exhibit Site			
<input type="checkbox"/> Warehouse			
			2. 25% Late Arrival Surcharge
			3. Payment Enclosed

## ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

**Advance**                      **January 12, 2018**                      Last day for crated shipments to arrive at advance warehouse without surcharge.  
**A 25% (\$25.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this date.**  
**Shipments to the advanced warehouse must be received no later than January 12, 2018**  
**DIRECT SHIPMENTS MUST ARRIVE 8am & 2pm and truck deliveries must be scheduled with FB International prior to the event.**

**Direct**                              **January 26, 2018**